

UNIVERSAL CRAFTSMEN COUNCIL OF ENGINEERS SCHOLARSHIP AWARD FUND

To: Worthy Chiefs of All Councils:

This memo provides information to assist you in providing scholarship opportunities to sons and daughters of members of our fraternity. The only way these opportunities can be extended is if your council shares the opportunity with Council members and they with their families. Feel free to make copies of the scholarship application forms and distribute them accordingly. Be sure the applicants are aware of the deadline date for returning their application to you by April 1 and you forward your council's recommended applications to the Chairman of the Scholarship Program by April 30. In order to be fair and fully understood by all our brothers, there is no extension of deadlines. Awards will be announced by mid June and all applicants notified accordingly. Stress with applicants that illegible applications will be returned without consideration.

1. Scholarship Application
2. Parent letter
3. School Recommendation
4. Worthy Chief's Endorsement

The following procedure is necessary when you receive a request for an application:

1. You are to give the applicant the application blank, the parents' letter and the school principal's letter with instructions to have these three filled out and returned to you, the Worthy Chief. Also request the student provide a current FAFSA form and have his/her school or college forward a current transcript to you.
2. After April 1 and your committee's review of applications you should forward the complete set of applications you recommend along with the Worthy Chief's endorsement for each application to the UCC of E Scholarship Chairman on or before April 30. This will give the UCCofE scholarship committee ample time to select and notify successful candidate(s) that they are being recommended to the Grand Council for an award. Actual scholarship awards must be approved by the Grand Council authorizing the scholarship payment. Recipients will be notified by mid-August. It is the intention of the scholarship committee to notify all applicants whether they are successful or not.

RULES AND REGULATIONS FOR SCHOLARSHIP AWARD

1. That our organization be more widely known and that it may be known for actively promoting the benefits contained in its preamble-that of Education and Elevation--which could be termed Elevation through Education;
2. The scholarship program will be administered by a Committee of three (3) to be appointed by the Grand Worthy Chief as follows: Chairman 3 years, 1 member 2 years and member for 1 year
3. That eligible candidates for the Scholarship Fund be Children or grandchildren of members in good standing and/or Children or Grandchildren of deceased members who were in good standing at time of demise. That Parent or Grandparent shall have been a member of Council sponsoring applicant for not less than (1) year prior to date of application.
4. That other things being equal, preference will be given to applicants mostly in need of financial aid.
5. That such application be certified to, in writing, by parents, Principal or school administrator of applicant's school and the Worthy Chief of Council proposing candidate.
6. That successful candidate be permitted to select his or her own school.
7. That all applicants shall be among the first twenty per cent of his or her class scholastically.
8. That assistance from Scholarship Fund be applicable for one (I) year only. But this does not preclude a successful applicant submitting another application.
9. That applications for Scholarships be handled in its entirety by the Constituent Council of which Parent or Grandparent is or was a member in good standing.
10. That whenever feasible every third (3rd) student assisted by the Scholarship Fund shall be a resident of the Dominion of Canada.
11. The one year Scholarship Award will be \$500.00 for students majoring in the field of Engineering. The one year Scholarship Award for Students majoring in other than engineering fields will be for \$300.

For further information contact:

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